



**ST IVES TOWN FC COVID-19
RISK ASSESSMENT**

Facility Risk Assessment & Action Plan Part 2 - Spectators / Volunteers and Staff

HAZARD	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Added Controls		Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate ?	
				Yes	No*			



Spread of Covid 19	Spectators/ Volunteers/ Staff		<p>Arrival</p> <p>Spectator Areas</p> <p>Refreshment Bar</p> <p>Club House/ Bar</p> <p>Toilets</p>	<ul style="list-style-type: none"> ➤ On arrival to the ground spectators will be directed to the open turnstiles via signage, with social distancing markings along the pathway in front of the Portakabins. ➤ Two turnstiles will be open at all times to reduce the possibility of crowding at the gate. ➤ Card payments will be encouraged by all but cash payments will be accepted to ensure a speedy flow through the turnstiles ➤ Anyone wishing to enter the ground will need to provide their name and a contact telephone number to the volunteer covering that area or use the QR code logos in the area with their mobile phone to provide required information for track and trace ➤ Spectator Guidance from 22nd August to 31st August limits numbers to 300 for the Men's first team and 150 for the ladies. All youth do not need to take Track and trace info for spectators, only the log of attendance for players and managers. ➤ One game has to be played in this time period to allow club to move to second phase ➤ Then the spectator numbers increase to 600 for the 1st Team and 300 for the Ladies team from 1st September ➤ Turnstile operators will be risk assessed and provided with the appropriate PPE for their task ➤ Hand sanitizer station will be available inside the ground beside each turnstile ➤ No paper programme will be provided at the ground but an online version is available to download in line with League guidelines ➤ On entry to the ground signage will be in place directing people to all in ground facilities to minimise bunching in the ground. ➤ Spectator areas will be fitted with signs to encourage social distancing and with hand sanitiser at distributed around the ground and clubhouse. ➤ Seats will not be blanked out to allow for family groups to sit together but warning signs will be displayed to remind spectators of need to observe social distancing ➤ The Refreshment bar and kitchen will only serve via the hatch with the staff risk assessed and provided with appropriate PPE. ➤ A queuing system will be put in place, with the queue via the steps to the Refreshment bar marked with social distancing marks and directed away from the club house entrance. ➤ Condiments/ Milk will be available in sachets only. ➤ All food and drinks to be served in disposable containers including forks ➤ The refreshment bar will operate a reduced menu to limit use of equipment ➤ A hand sanitizer station will be positioned by the refreshment bar. ➤ Card payments will be encouraged but cash payments accepted to reduce queuing. ➤ Refreshment staff to work to the Government guidance for food outlets. ➤ The Club house and bar will be open with a one way system through the function room via the rear door with the exit via the bar door. ➤ This route will be sign posted with social distancing markers in place for the queue ➤ People will be discouraged from staying within the clubhouse and once served at the bar must leave the building. ➤ Stewards will be in place to ensure that the bar/ clubhouse queue is observing social distancing, that numbers inside the clubhouse are not exceeded and that the entrance and exit are both kept open and clear at all times ➤ The terraced area outside the exit from the clubhouse will be marked indicating that it must be kept clear at all times and stewards will be deployed to ensure this requirement is observed. ➤ Disposable glasses only will be used for all drinks ➤ Card payments will be encouraged but cash payments accepted to reduce queues. ➤ Furniture will be removed from the clubhouse with only a minimum number of seats retained ➤ No hospitality will be provided for visiting Directors/ Committee members. ➤ Kids corner will be suspended at present, with all equipment removed from the club house. ➤ Toilets within the club house will be open for spectators and will be clearly sign posted ➤ External toilets will also be open for use by those not wishing to enter the clubhouse. ➤ Maximum number of people in both male and female toilets at any one time is 2 in each and this will be clearly marked on the door to each room. ➤ Toilet areas will be regularly maintained to ensure that soap/ hand sanitizer and paper towels are always available. ➤ A queuing system will be in place for the toilet area with social distancing lines clearly marked ➤ Access to the clubhouse toilet areas will be via the club house rear door only where a steward will direct people right to the toilets and left to the bar area ➤ Toilet areas will be cleaned before and after each game / user group as per Covid 19 Guidance ➤ The exit from the toilet areas will be via the Function Room which will otherwise be closed with the furniture removed. The exit will then join the bar exit for the building ➤ Stewards / Directors will regularly patrol the ground throughout the game to ensure that social distancing is being followed appropriately. ➤ Offenders will initially be encouraged to follow the guidance , but persistent offenders may be asked to leave the ground. ➤ At the end of the game all exit gates will be opened to minimise crowding at a single exit gate. ➤ Exit signs will be in place to direct spectators to the exits. ➤ The Club Shop will be open and clearly sign posted ➤ The Club shop will only serve via the doorway which will remain open at all times ➤ No spectators are to enter the club shop ➤ Hand hygiene station will be positioned by the shop. ➤ A queuing system with social distancing marked outside the shop ➤ Card payments will be encouraged but cash payments will also be accepted as per other outlets. ➤ Volunteers manning the Club Shop will be risk assessed and appropriate PPE provided ➤ Where possible car parking spaces will be reserved for disabled spectators in the club car park ➤ Assistance can be provided where required and separate entry gate opened to a Club Official if required ➤ Wheelchair viewing areas are available on the far side of the ground and those will be sign posted ➤ Disabled Toilets are available in the club house and will be accessed via the rear function room door entrance. ➤ Wheelchair users are the only people that will be directed to also exit the building via this route as it is the safest route for a wheel chair users. ➤ Stewards in this area will ensure that social distancing is observed by fellow supporters to allow the wheelchair user to safely exit this way. ➤ The disabled toilet will be included in the cleaning schedule as the public toilets and will be similarly maintained throughout the game. 		
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Proposed by

Covid Officer (Facilities)..... Nigel Howlett

Covid Officer Marina Howlett

Date

Adopted by the SITFC Board of Directors

Signed on behalf of the Board Gary Clarke

Date